



Present: Jill Vance, Bob Dispenza, Jenn Kirts, Amy Gregg, Jen McDowell, Deb Nofzinger, Aaron Douglass

Not present: Liz Emerson, Kelly Bentley, Becky Parkin, Nora Sindelar, Renell Roebuck, Jenn Wright, Dorothy McLeer

Director's Report – Deb Nofzinger

The budget was submitted to National at the end of August. She will submit the Core Values to National soon. Our annual meeting is currently scheduled for January 11 and 12 in Pokagon State Park in Indiana. Everything is due to National by September 1, so we may need to adjust our annual meeting to August in order to better accommodate the budget cycling. We will make a decision on this in January.

Deb will be going to Nationals in November.

Deputy Director's Report – Jennifer McDowell

The 2018 RIW Committee has been working hard to get planning going for the RIW in Traverse City, MI. We had pretty low submissions for concurrent sessions so Jen McDowell sent emails to everyone who attended RIWs in 2016 and 2017 requesting submissions. It was also published in the 40 Second 4 Thought. Mobiles are coming along; we are waiting on prices, lunches, and transportation.

Victoria Zablocki and Michelle Fournier are the RIW Co-Chairs.

Jenn Kirts is the Registration Chair.

Jamie Krupka is the Presentation/Sessions Chair

James Dake is Mobile Workshop Chair

Jamie Hockstra and Ashley David are doing the logo and design.

Elizabeth Kresse – Sponsorships

Special Events – Emma Vasicek and Courtney Schofield

Our goal is to get registration live in January working with National. Jen McDowell made a request to Jamie King to update online access and update the portal so committee members can access what they need.

2019 RIW – Garry Harrington will be the chair. The committee is making “big strides” and Jen has provided information to get them going.

2020 RIW – Becky Parkin and Renell Roebuck will be working on the Ohio Regional, possibly to be hosted in Cleveland.

Treasurer's Report – Bob Dispenza

Bob requested a copy of the budget Deb sent to National. We have money, spend it.

Nora wanted to be sure we had money available for new t-shirts and Bob feels we have money for that.

Deb will be submitting a dispersements form for the booth at National.

Jen McDowell says the RIW Committee will be starting to send dispersements forms to Bob soon.

Secretary's Report – Jenn Kirts

Jenn will submit the minutes to Aaron Douglass who will place them on the website.

Committee Reports

- Scholarships Committee – Jill Vance
 - We received 2 applications for the National grant. We were able to award them both.
 - Andrea Crava and Misty Clough are the recipients.
 - Jill will hit her term limits soon, Patrick Haulter is going to take over the chair when that happens. He will work with Jill in the next year to learn how it all works.
- Interpretive Projects Grants Update – Kelly Bentley
 - She submitted a report to Deb. They have had a number of resignations and additions to the committee and will send along new contacts to Jenn Kirts.
 - They received 4 applications and have already scored them. Next week she will have recommendations for the awarding of the grants.
- Ways and Means – Nora Sindelar and Becky Parkin
 - They are considering making some new shirts to take to National.
- Awards- Liz Emerson
 - They are in the process of transferring everything to Lauren Zoot as the new Committee Chair.
- Membership – Renell Roebuck
 - National has developed a membership task force. They have been discussing a member technical assistance program as well as multi-site institutional memberships, and a retention and recruitment plan, and develop an attendee mentor program for National Conference attendees.
- Student Involvement –Amy Gregg
 - Amy thought someone else would be taking over, but didn't know where that was going. Dorothy got a good response and Dr. Will Gosnell in Ohio who might be taking the lead on this. She will be meeting with him soon and passing the baton hopefully.
 - Will is off the committee right now.
- Communications – Aaron Douglass
 - Created a CIG poster and Paul Caputo preferred selection #3. Jen McDowell suggested we use the Region 4 Logo on it. Aaron is hopeful it will eventually become available to other regions. He is going to do some with the Great Lakes Region Logo on it. Aaron will check with Paul on the use of the logos.
 - Jessica stepped down as editor. Kayla Leach will be the new editor for the 40 second 4 thought. They have things ready to go out in October, November and December. Please share uplifting stories with them. We get a little bit of feedback with these types of stories.
- Strategic Planning – Jen Wright
 - No report
- Archives – Cookie Ferguson
 - No report

Other Information

National is updating the certification requirements for all of the trainings. They are beginning to convert things over to a new system that is more relevant, focused, and user friendly.